

Reference no
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For office

## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**

**Please contact your Community Area Manager before completing your application (See Section 3 for contact details)**

1. Your organisation or group	
Name of organisation	Castle Gardens Pre School
Contact name	
Contact address	
Contact number	e-mail
Organisation type	Non Profit Organisation Other, Community committee run pre-school
2. Your project	
Project Title/Name	Improving ICT and Communications
What is your project about and what is its aim to achieve?  <i>Important: This section is limited to 1000 characters only (inclusive of spaces)</i>	The aim of the project is to ensure that young children are developing their communication skills, spatial awareness, control and programming skills through the use of ICT.
In which community area does your project take place? (Please give the name of the area see section 3 of the grants pack)	Bradford on Avon
I/we have discussed our project with the town/parish council?	No
I/we have discussed our project with the Wiltshire councillor?	No

Where will your project take place?	Castle Gardens Pre School
When will your project take place?	Summer Term 2012 - on going
<p>How did you discover there was a need for your project (provide evidence) and how will your project benefit your community?</p> <p><i>Important: Please do not type/write in paragraphs – This is limited to 1000 characters only (inclusive of spaces)</i></p>	<p>We have understood that at Castle Garden's Pre-school need make a provision to help the children to develop communication, directional language, spacial awareness programming and control through the use of ICT. We have discovered the Bee-bot, which is an award winning programmable floor robot. The Bee-Bot holds a memory of up to 40 steps and moves accurately in 15cm at a time and turns in 90 degree angles. The accessories that are on offer (such as an obstacle course, maps, mazes) provides the children the chance to make informed decisions which helps them to improve their skills as they go. We also realise that it is important for children to develop hand, eye co-ordination through the use of a programmable aid. Easi-Cars are a set of rechargeable cars which will help to improve the children's control skills and work along side the Bee-Bot. Between the ages of 3 and 5 the language within children continues to develop. Hearing sounds and letter formation is fundamental to conversation, reading and communication. Providing the children with a voice recorder enables them to record and play back their voices, to understand of how their own sound and how they are heard by others'. Giving the children the chance to improve upon their language whilst enhancing ICT educational provision and independence.</p>
How many people will benefit from your project?	
<p>How does your project demonstrate a direct link to the local community plan for your area?  <a href="http://www.wiltshire.gov.uk/areaboards">www.wiltshire.gov.uk/areaboards</a></p> <p>Please provide a reference/page no.</p>	<p>Castle Gardens is the only charitable community run Pre-School in Bradford-On-Avon. Our project will benefit approximately 26 children, aged between rising 3 and 5 years, their parents, carers and 3 members of staff. We are an equal opportunities Pre-School, a member of the Pre-School Learning Alliance, registered with the Local Early Years Development and Childcare Partnership and registered and inspected by Ofsted. We currently face the challenge of competition from several private nurseries that have recently opened in our area. Whilst we can't compete with flexibility (as we hire our hall), we do aim to provide low cost quality provision for children aged rising 3 -5 years. This has a direct link In The Bradford On Avon Area Plan Education and Lifelong Learning Section on <b>PAGE 10 : AGE 0-4 Unequal access to pre-school settings linked to reliance on private sector.</b></p>

<b>To be completed ONLY where town/parish councils are making an application</b>			
Is your project one which parish/town councils have power to raise local taxes to fund?	Yes	No	
Could your project be funded from your reserves?	Yes	No	
Is your project urgent (having to be completed in this financial year)? <i>If you answer YES please provide evidence elsewhere on the application form</i>	Yes	No	
Any other information about your project.			
<b>3. Management</b>			
How many people are involved in the management of your group/organisation? Of these, how many are:			
Over 50 years	Male	Female	1
25 – 50 years	Male	Female	1
Under 25 years	Male	Female	1
People	Male	Female	
Black and Minority Ethnic people	Male	Female	
<p><b>If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?</b></p> <p>As a group we regularly fundraise. So far this year we have had a Christmas raffle, Easter cake sale and raffle, Moon commission from catalogue purchases . Next term we should receive commission from allmyownwork tea-towel Sports day and sponsored events.</p>			
<p><b>How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?</b></p> <p>As part of the foundation Stage Profile all pre schools are required to keep journal for each child. In this journal evidence (photographic and written) for progress is recorded. In this journal the progress for communication, social awareness, and programming skills will be recorded. As well as the journal, parents, pre-school workers and others will expect to see overall improvement within the children's skill set.</p> <p><b>How many children: 26</b></p>			

<p>Have you contacted Charities Information Bureau for help with your application/ to seek other funding?</p>	<p><b>No</b></p>		
<p>To whom have you applied for funding for this project (other than Wiltshire Council)?</p> <p><i>Please <u>list</u> with amount applied for and whether you have been successful</i></p>	<p><b>Name of Funder</b></p>	<p><b>Amount Applied</b></p>	<p><b>Amount Received</b></p>
<p>Have you or do you intend to apply for a grant from another funding board within this financial year?</p> <p><i>If yes, please state which one(s).</i></p>	<p><b>No</b></p>		
<p>Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?</p>	<p><b>No</b></p>		

<b>4. Information relating to your last annual accounts (if applicable)</b>			
<b>Year ending:</b>	<b>Month:</b> August	<b>Year:</b> 2011	
<b>A - Total income:</b>	£ 25,139.75		
<b>B - Minus total expenditure:</b>	£ 25,943.80		
<b>Surplus/deficit for year: (A minus B)</b>	£ 804.05		
<b>Free reserves currently held:</b>	£ 12000		
<b>5. Financial information – If you can claim back V.A.T. please exclude from figures given below</b>			
<b>Project Costs A</b> Please provide a <u>full</u> breakdown e.g. e... installation etc.	<b>Project Income B</b> Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
		<b>P/C</b>	
Bee-Bot Floor Robot (£56.95x2)	£ 113.9	Own fundraising/reserves	£
Bee-Bot Changeable Maze	£ 63.54		£
Bee-Bot Race track	£ 23.99	Parish/town council	£
Bee-bot Shapes, Colour, Size Maze	£ 23.99		£
Bee-bot Road Map	£ 26.39	Trusts/foundations	£
Bee-bot Talking Map	£ 23.99		£
Wooden Bee-Bot Tunnels	£43.14	In kind	£
Bee-Bot Obstacle Course	£ 75.95		£
Bee-Bot Rechargeable Docking Station	£ 35.94	Other	£
Voice Recorder (£35 x2)	£ 70.00		£
Bee-bot Jackets (5.99x2)	£ 10.98		£
Easi-cars	£107.94		£
<b>Total Project Expenditure</b>	<b>£619.75</b>	<b>Total Project Income</b>	<b>£</b>
<b>Total project income B</b>	£		
<b>Total project expenditure A</b>	£ 619.75		
<b>Project shortfall A – B</b>	£		
<b>Grant sought from Wiltshire Council A... Board</b>	£ 619.75		
<b>Bank Details</b>			
<b>Please give the name of the organisati... account e.g. Barclays</b>			
<b>Please give the title name of the organi... bank account e.g. current</b>			

**6. Supporting information – Please enclose all the following documentation as failure to do lead to a delay in your application being considered**

**Enclosed (please tick)**

Written quotes including the one(s) you are going to use

Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year

Terms of reference/constitution/group rules

Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

I have read the funding criteria

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet.

That any other form of licence or approval for this project has been received prior to submission of this application.

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults

Public Liability Insurance Equal opportunities

Access audit Environmental impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 7/2/12

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

